

## Partners for a Drug Free Cass County Grant Guidelines 2023-24

Dear Grant Applicant:

Attached is an application for the 2023-24 (April 2023-March 2024) Grant cycle from the Partners for a Drug Free Cass County. Funds for services and programs are to address problems related to substance abuse in Cass County as outlined in our Comprehensive Community Plan and approved by the Governor's Commission for a Drug Free Indiana. The following information is to be used in preparation of a grant application.

**Eligibility.** Applications can be submitted by any member in good standing, per bylaws. If you are in question regarding your eligibility, please contact the Coordinator, Nikki Malott.

**Grant Submission Deadline.** Mini-grant requests to be considered must be received by the Coordinator, Nikki Malott, via hard copy, email, or mail **no later than 3:00pm on March 10, 2023. The group will discuss and make decisions for funding at the March 13<sup>th</sup> meeting.**

**Funding Request.** Funding may be requested each year as long as the request fits the guidelines stated in the by-laws and our Comprehensive Community Plan. Funds will be distributed by check from the County Auditor's office to the organization once approved.

**Grant Program.** Proposals for grants must address at least one of the following Problem Statements:

1. Cass County continues to have a problem with use, misuse, and abuse of alcohol.
2. Cass County continues to have a problem with use of marijuana.
3. Cass County has had a steady rise with opioid misuse and abuse.

In addition, each program is to be focused on one of the following strategies:

Prevention/Education—programs aimed at preventing alcohol abuse and other drug use in groups of people who are not currently using alcohol and/or other drugs.

Intervention/Treatment—programs focusing on methods of intervention and/or treatment in groups of people using or abusing alcohol and/or other drugs or at a significant known risk to use.

Law Enforcement/Justice—programs addressing methods to increase efforts in law enforcement and/or criminal justice aimed at reducing alcohol and other drugs.

**Supportive Data.** Each program is to indicate why this is a need using statistical data. Use current, concrete numbers (statistics) to indicate the need, preferably 2021 or 2022 data.

**Expected Outcomes.** Each program is to indicate what is the expected change or outcome as a result of the program. A helpful question in determining the outcomes is this: **What do you expect to happen as a result of this effort?**

**Measurement Methods.** How will you measure the expected outcomes? How will you know if this program is successful? Surveys (pre and post), public records such as OWIs, arrest records, observations, etc., are samples of how outcomes can be measured.

**Reporting.** Each grantee is required to submit monthly written reports (Reporting Form or other method) to document the progress of your mini-grant and its relationship to the goals as outlined in our Comprehensive Community Plan.

- These Goals relate to our Problem Statements and are as follows:
1. Cass County continues to have a problem with use, misuse, and abuse of alcohol.
  2. Cass County continues to have a problem with use of marijuana.
  3. Cass County has had a steady rise with opioid misuse and abuse.

These reports are to be submitted monthly.  
Future funding requests will not be considered if required reporting has not been submitted.

**Attendance Requirement.** Attendance requirement, for grantees, by myself or designee, of a minimum of 6 meetings and participation in 2 hours at a projects/event in order to be eligible for future funding. Also, to submit any needed information for quarterly reports to coordinator.

**Grant Approval.** Each grant request will be discussed and approved or denied by the entire LCC. The coordinator will communicate the decision to the prospective grantee.

Partners for a Drug Free Cass County look forward to reviewing your ideas and partnering with you to address our substance use and abuse issues in Cass County. If you have any questions, please contact the Coordinator, Nikki Malott, 765-437-6905 or [nikki@ysainc.org](mailto:nikki@ysainc.org).